

County or Municipality	Stamps, Inspections, Other Fees	Other Requirements	Party	Governing Body Address	Telephone / Website
Illinois*	• \$0.50 per \$500		Seller	County Recorder's Office	
Cook County*	• \$0.25 per \$500	<ul style="list-style-type: none"> <li>• Grantor/Grantee form to complete for exempt transaction</li> <li>• Required to use EZDec online program</li> </ul>	Seller	118 N. Clark St #120 Chicago, IL 60602	(312) 603-5050 www.cookrecorder.com/faqs
DeKalb County*	• \$0.25 per \$500		Seller	110 E. Sycamore St Sycamore, IL 60178	(815) 895-7149 www.dekalbcounty.org/coclerk
Du Page County*	• \$0.25 per \$500		Seller	421 N. County Farm Wheaton, IL 60187	(630) 407-5400 www.dupageco.org/recorder
Grundy County*	• \$0.25 per \$500		Seller	111 Washington St Morris, IL 60450	(815) 941-3215 www.grundyco.org
Kane County*	• \$0.25 per \$500		Seller	719 S. Batavia Ave Geneva, IL 60134	(630) 232-3565 www.kanecountytreasurer.org
Kendall County*	• \$0.25 per \$500		Seller	111 W. Fox St Yorkville, IL 60560	(630) 553-4112 www.kendallcountyrecorder.net
Lake County*	• \$0.25 per \$500		Seller	18 N. County St Waukegan, IL 60085	(847) 377-2575 www.lakecountyil.gov
LaSalle County*	• \$0.25 per \$500		Seller	707 Etna Rd - Room 269 Ottawa, IL 61350	(815) 434-8226 www.lasallecounty.org
McHenry County*	• \$0.25 per \$500		Seller	2200 N. Seminary Ave Woodstock, IL 60098	(815) 334-4290 www.mchenrycountyil.gov
Will County*	• \$0.25 per \$500		Seller	302 N. Chicago St Joliet, IL 60431	(815)740-4637 www.willcountyrecorder.com
Addison	<ul style="list-style-type: none"> <li>• Stamp \$2.50 per \$1,000</li> <li>• \$50 Exempt stamp required</li> <li>• Final water bill must be paid</li> <li>• \$0 – Sewer inspection</li> </ul>	<ul style="list-style-type: none"> <li>• Certificate of Sewer Compliance required – call 630-693-7530 2 weeks prior to close</li> <li>• Final water meter reading –call 630-693-7570 24 hours prior to close</li> <li>• Permit release required</li> <li>• Set up water account – In person, DL or Government ID + one additional ID</li> <li>• Provide PTAX and copy of deed for stamps. Can be faxed to 630-543-2580</li> </ul>	Buyer	One Friendship Plaza Addison, IL 60101	(630) 693-7564 www.addisonadvantage.org
Algonquin	• Final water bill must be paid	• Both Buyer and Seller need to complete Stop and Start form		2200 Hamish Drive Algonquin, IL 30102	(847)658-2700 www.algonquin.com
Alsip	<ul style="list-style-type: none"> <li>• Stamp \$3.50 per \$1,000 - \$100 minimum</li> <li>• \$15 Exempt stamp required</li> <li>• Final water bill must be paid</li> <li>• No personal checks</li> </ul>	<ul style="list-style-type: none"> <li>• Transfer form required - available online</li> <li>• Provide village copy of contract signed by both parties and indicating sales price, address, &amp; PIN</li> <li>• Seller must be at home for final water meter reading - (708) 385-6902 ext. 327 or 324</li> </ul>	Seller	4500 West 123rd St Alsip, IL 60803	(708) 385-6902 www.villageofalsip.org
Antioch	• Final water bill must be paid	• Schedule final water meter reading at least 7 days prior to close.	Seller	874 Main St Antioch, IL 60002	847-395-1000 www.antioch.il.gov
Arlington Heights	• Final water bill must be paid			3435 N. Kennicott Ave Arlington Heights, IL 60004	(847)368-5000 www.vah.com

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Aurora*	<ul style="list-style-type: none"> <li>Stamp \$3.00 per \$1,000</li> <li>\$30 Exempt stamp required</li> <li>Final water bill and all other village debts to be paid</li> </ul>	<ul style="list-style-type: none"> <li>Transfer form required - available online – deliver in person or email to: <a href="mailto:transferstamps@aurora-il.org">transferstamps@aurora-il.org</a></li> <li>Mail or email a request the “Statement of Open Accounts” Form to <a href="mailto:water@aurora-il.org">water@aurora-il.org</a> 5 days before closing</li> </ul>	Seller	44 E. Downers Aurora, IL 60507	(630) 256-3570 Fox Metro: 630-892-4378
Barrington	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>			200 S. Hough St Barrington, IL 60010	(847)304-3400 <a href="http://www.barrington-il.gov">www.barrington-il.gov</a>
Bartlett	<ul style="list-style-type: none"> <li>Stamp \$3.00 per \$1,000</li> <li>No Credit or Debit Cards</li> <li>\$0 Exempt stamp required – can be issued through mail</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Transfer form required - available online</li> <li>Provide village PTAX and copy of deed or sales contract for stamps</li> <li>Schedule final reading 7 days prior to closing - water department at 630-837-0800</li> <li>Complete Vacant Building Registration Form and inspection if REO property</li> </ul>	Seller	228 S. Main Bartlett, IL 60103	(630) 837-0800 <a href="http://www.village.bartlett.il.us">www.village.bartlett.il.us</a> (under Village Forms)
Batavia	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Need to provide buyer’s name</li> </ul>		100 N. Island Ave Batavia, IL 60510	(630)879-1424 <a href="http://www.cityofbatavia.net">www.cityofbatavia.net</a>
Beach Park	<ul style="list-style-type: none"> <li>\$25 Zoning Inspection and Certification</li> <li>\$100 – Inspection fee for property vacated for 6+ months</li> <li>All village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Submit zoning application 10 days prior to close. Contact Village to obtain application</li> </ul>	Seller	11270 W. Wadsworth Rd Beach Park, IL 60099	(847) 246-6006 – Donna Perez <a href="http://www.villageofbeachpark.com">www.villageofbeachpark.com</a>
Bedford Park	<ul style="list-style-type: none"> <li>Stamp \$50 flat fee</li> <li>\$0 Exempt stamp required</li> <li>Water bills must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Transfer form required – available online</li> <li>Inspection required - no fee (call to schedule)</li> <li>Home inspection by village</li> </ul>	Seller	6701 South Archer Rd Bedford Park, IL 60501	(708) 458-2067 <a href="http://www.villageofbedfordpark.com">www.villageofbedfordpark.com</a>
Bellwood	<ul style="list-style-type: none"> <li>Stamp \$5.00 per \$1,000 (obtained prior to close)</li> <li>Stamp \$10.00 per \$1000 (obtained after close)</li> <li>\$175 inspection Fee - SFH</li> <li>\$10 Exempt stamp required</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Provide village original deed, contract, and survey for stamps</li> <li>Transfer form required &amp; obtained when final water bill is paid</li> <li>Pre-Sale Inspection required. See website inspection fees based on property type.</li> <li>Allow 7 days for inspection</li> </ul>	Seller	3200 Washington Blvd Bellwood, IL 60104	(708) 547-3500 <a href="http://www.vil.bellwood.il.us">www.vil.bellwood.il.us</a>
Bensenville	<ul style="list-style-type: none"> <li>All village debts must be paid</li> <li>\$55 – Inspection fee if property vacated 120+ days</li> </ul>			12 S. Center St Bensenville, IL 60106	(630) 766-8200 <a href="http://www.bensenville.il.us">www.bensenville.il.us</a>

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Berkeley	<ul style="list-style-type: none"> <li>Stamp \$300 flat fee (covers home and sewer inspections)</li> <li>Pre-Sale Inspection - \$350 SFH</li> <li>All village debts must be paid</li> <li>Cash or certified check only</li> </ul>	<ul style="list-style-type: none"> <li>Provide village original deed for stamps</li> <li>Home and sewer inspections required and ONLY performed on Mondays.</li> <li>Inspections must be requested several weeks before closing. Apply and pay fee ASAP. Read documentation on Village Site for inspection requirements and checklist.</li> <li>Plat of survey is required prior to closing</li> <li>Final water reading requests 24 hours before closing. Call Village Hall – (708)449-8840</li> </ul>	Seller	5819 Electric Ave Berkeley, IL 60163	(708) 449-8840 www.berkeley.il.us
Berwyn	<ul style="list-style-type: none"> <li>Stamp \$10.00 per \$1,000</li> <li>\$100 Exempt stamp required</li> <li>\$50 Inspection</li> <li>\$75 Inspection for a 2 flat</li> <li>\$100 Minimum inspection fee for commercial (based on sq. footage)</li> <li>No personal checks</li> <li>Final water bill must be paid</li> <li>Parking tickets must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Transfer form required - available only at village hall</li> <li>Provide village PTAX and original deed for stamps</li> <li>Plat of Survey and MLS Listing with photo required</li> <li>Make Property Inspection payment, then call (708) 788-2660 Ext. 6445 or 6449 to schedule at least 30 days in advance. Schedule water at the same time or 3-5 days before.</li> <li>See checklist on Village site for full requirements.</li> </ul>	Seller	6700 W. 26th St Berwyn, IL 60402	(708) 788-2660 www.berwyn-il.gov
Bloomington	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>			201 S. Bloomington Rd Bloomington, IL 60108	(630)893-7000 www.villageofbloomington.org
Blue Island	<ul style="list-style-type: none"> <li>\$100 Inspection SFR, condo, townhome</li> <li>Inspection fee for other property types vary, contact village.</li> <li>All village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Complete Notice of Intent to Sell application</li> <li>Final water meter reading required – request 1 week before closing – 708-597-8605</li> <li>Agreement to correct Building Code Violations – Valid I.D. required</li> <li>Certificate of Closing will be issued upon completion of all requirements</li> </ul>	Seller	13051 S. Greenwood Ave Blue Island, IL 60406	(708) 597-8606 www.blueisland.org
Bolingbrook*	<ul style="list-style-type: none"> <li>Stamp \$7.50 per \$1000</li> <li>All village debts must be paid - clearance letters valid for 5 days</li> <li>\$50 Exempt stamp required with Village's Certificate for Exemption Form</li> </ul>	<ul style="list-style-type: none"> <li>Provide deed, PTAX to obtain stamps</li> <li>Residential Transfer &amp; Information form required – available online or call 630-226-8460</li> <li>Call village for final water meter reading</li> </ul>	50/50	375 Briarcliff Bolingbrook, IL 60440	(630) 226-8470 www.bolingbrook.com
Broadview	<ul style="list-style-type: none"> <li>\$175 certification of compliance stamp</li> <li>\$100 for SFR pre-sale inspection. Amount varies per property type. No personal checks or cards.</li> <li>Final water bill and all other village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Pre-Sale Inspection / re-inspection required – 708-345-8174. Plan up to 14 days to get inspection and report. Valid for 30 days</li> <li>Provide original deed for village to affix stamp.</li> <li>Certification of Compliance stamp must be initiated by village clerk. Cannot record without.</li> <li>Certificate of Occupancy required</li> <li>Final water meter reading required – allow 3 days – 708-681-3602</li> </ul>	Seller	2350 S. 25th Ave Broadview, IL 60153	(708) 681-3600 www.brookfieldil.gov
Brookfield	<ul style="list-style-type: none"> <li>Final water bill and all other village debts must be paid and closed</li> </ul>	<ul style="list-style-type: none"> <li>State Licensed Home Inspection Required for 1-3 units. Inspector must sign Cert of Compliance</li> </ul>	Both	8820 Brookfield Ave Brookfield, IL 60513	(708) 485-7344 www.brookfieldil.gov
Buffalo Grove	<ul style="list-style-type: none"> <li>Stamp \$3.00 per \$1,000</li> <li>\$0 Exempt stamp required</li> <li>All village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Provide copy of deed and PTAX to obtain stamps</li> <li>Transfer form required – available online</li> <li>Call/Email First: 747-459-2500 bgfinance@vbg.org</li> </ul>	Seller	50 Raupp Blvd Buffalo Grove, IL 60089	(847) 459-2500 www.vbg.org

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Burbank	<ul style="list-style-type: none"> <li>Stamp \$5.00 per \$1,000 - \$100 min</li> <li>\$0 Exempt stamp required</li> <li>Transfer tax rebate is available to the seller of a SF primary residence who buys another SF primary residence 3 mos before to 12 mos after the sale.</li> <li>Certified funds only</li> </ul>	<ul style="list-style-type: none"> <li>Final water meter reading required 72 hours prior to closing call (708)424-6030</li> <li>Transfer form required</li> <li>Provide village deed for stamps when exempt</li> </ul>	Seller	6530 W. 79th St Burbank, IL 60459	(708) 599-5500 <a href="http://www.burbankil.gov">www.burbankil.gov</a>
Burnham	<ul style="list-style-type: none"> <li>Stamp \$5.00 per \$1,000</li> <li>Cash only for payment</li> <li>\$0 Exempt stamp required</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Provide Real Estate Transfer Dec Form, copy of signed and notarized deed, purchase contract, and closing statement</li> <li>Schedule final water reading 72 business hours in advanced of closing</li> <li>Transfer form required</li> </ul>	Buyer	14450 Manistee Burnham, IL 60633	(708) 862-9150 <a href="http://www.villageofburnham.com">www.villageofburnham.com</a>
Calumet City	<ul style="list-style-type: none"> <li>\$150 Fee for SFH. Varies per property type</li> <li>Stamp \$8.00 per \$1,000 to \$2M</li> <li>\$0 Exempt stamp for Judicial Sales deed</li> <li>\$50 Exempt stamp required on SFR</li> <li>Liens, tickets/violations must be paid</li> <li>Final Water Bill must be paid. No personal checks</li> </ul>	<ul style="list-style-type: none"> <li>Point of Sale Inspection Required – Valid for 180 days</li> <li>Transfer Declaration Form, 2 Copies of Deed (foreclosures must have Judicial Deed), Consent to Accept required</li> <li>Request final water reading at least 4 days before closing.</li> <li>Pick up stamps 48 hrs prior to closing. ½ hours to process.</li> <li>Contact municipality for stamp rates over \$2M.</li> </ul>	50/50	670 Wentworth Calumet City, IL 60409	(708) 891-8110 <a href="http://www.calumetcity.org">www.calumetcity.org</a>
Calumet Park	<ul style="list-style-type: none"> <li>Stamp \$5.00 per \$1,000 – Cashier's Check or Money Order</li> <li>\$50 Exempt stamp required</li> <li>\$100 Inspection – (buyer's charge) cashier's check or money order</li> <li>Inspection fee varies for other properties, contact village</li> <li>Final water bill to be paid – schedule 2 business days before closing</li> </ul>	<ul style="list-style-type: none"> <li>FOIA Request, allow 5 days</li> <li>If property does not pass inspection, a \$2500 escrow bond and as-is affidavit required</li> <li>Transfer Declaration, copy of deed, and copy of first page of purchase contract required</li> <li>Water Department billing contact form required for service</li> </ul>	Either	12409 S. Throop Calumet Park, IL 60643	(708) 389-0851 <a href="http://www.calumetparkvillage.org">www.calumetparkvillage.org</a>
Carol Stream	<ul style="list-style-type: none"> <li>Stamp \$3.00 per \$1,000</li> <li>\$25 Exempt stamp required</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Real Estate Transfer Declaration, PTAX, and executed sales contract required</li> <li>Exempt requires copy of deed and water paid to date</li> <li>Must schedule final water meter reading – 2-day notice required</li> <li>Seller may be eligible for a refund of transfer taxes</li> </ul>	Seller	500 N. Gary Ave Carol Stream, IL 60188	(630) 665-7050 (630)871-6222 Water Dept. <a href="http://www.carolstream.org">www.carolstream.org</a>
Carpentersville	<ul style="list-style-type: none"> <li>Final Water Bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Final water meter reading required</li> </ul>		1200 L.W. Besinger Dr Carpentersville, IL 60110	847-426-3439 <a href="https://cville.org/">https://cville.org/</a>

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Channahon	<ul style="list-style-type: none"> <li>Stamp \$3.00 per \$1,000</li> <li>Personal check, money order, or cashier's check</li> <li>\$0 Exempt stamp required</li> <li>Final water and garbage bills must be paid</li> <li>All Village debts paid in full</li> </ul>	<ul style="list-style-type: none"> <li>Allow 48 hours for final water to be scheduled and must be done the day of or day before closing. Someone must be present</li> <li>Real Estate Transfer Tax Declaration, PTAX, and original deed required</li> <li>Buyer may qualify for a Transfer Tax refund</li> </ul>	Buyer	24555 S. Navajo Dr. Channahon, IL 60410	(815) 467-5311 www.channahon.org
Chicago*	<ul style="list-style-type: none"> <li>Stamp \$5.25 per \$500               <ul style="list-style-type: none"> <li>\$1.50 per \$500 Seller</li> <li>\$3.75 per \$500 Buyer</li> </ul> </li> <li>\$0 Exempt stamp required</li> </ul>	<ul style="list-style-type: none"> <li>City transfer declaration form required (available at FATIC offices)</li> </ul>	Split	121 N. LaSalle S.- Room 107 Chicago, IL 60602	(312) 747-4747 www.cityofchicago.org
Chicago	<ul style="list-style-type: none"> <li>\$120 Zoning Certificate</li> <li>\$50 Water Certification</li> <li>(First American fee for obtaining certificates - \$75)</li> </ul>	<ul style="list-style-type: none"> <li>Water certificate required on exempt deeds as well.</li> <li>Allow 5 business days for Zoning Certification</li> </ul>	Seller	121 N LaSalle Street Chicago, IL 60602	312.744.4190 www.chicago.gov
Chicago Heights	<ul style="list-style-type: none"> <li>Stamp \$4.00 per \$1,000</li> <li>\$100 Exempt stamp required</li> <li>No Transfer Taxes in unincorporated Chicago Heights</li> <li>\$100 Inspection for SFH or \$100 per unit</li> <li>All village debts must be paid</li> <li>No checks of any kind</li> <li>Separate payment for each type of transaction</li> </ul>	<ul style="list-style-type: none"> <li>Code Enforcement Final Inspection – 708.756.5328</li> <li>Final water meter reading required. Allow 3 days – 708.756.5344</li> <li>New deed, transfer tax application, CO, water payment receipt and related documents required</li> <li>Sellers may be eligible for a refund if purchasing another home in Chicago Heights within 18 months</li> </ul>	Seller	1601 Chicago Rd Chicago Heights, IL 60411	(708) 756-5300 www.cityofchicagoheights.org
Cicero	<ul style="list-style-type: none"> <li>Stamp \$10.00 per \$1,000</li> <li>\$50 Exempt stamp required</li> <li>\$100 for SFH. Fees vary by property type</li> <li>\$100 processing fee for as-is</li> <li>Final water bill must be paid - valid for 72 hours</li> <li>All Village debt paid</li> <li>No cash or personal checks</li> </ul>	<ul style="list-style-type: none"> <li>Certificate of compliance application and zoning request form needed to start review process – available at Cicero Building Dept.</li> <li>Transfer Tax Form required available online, PTAX, original deed, and certificate of compliance or escrow agreement required</li> <li>Schedule inspection at least 30 days in advance of closing</li> <li>Village hall closed on Fridays</li> </ul>	Seller	4949 W. Cermak Rd. Cicero, IL 60804	(708) 656-3600 www.thetownofcicero.com
Clarendon Hills	<ul style="list-style-type: none"> <li>Must Pay Final Water Bill</li> </ul>	<ul style="list-style-type: none"> <li>Final water meter reading required.</li> </ul>	N/A	1 N. Prospect Ave Clarendon Hills, IL 60514	(630) 323-3500 www.clarendonhills.us
Country Club Hills	<ul style="list-style-type: none"> <li>Stamp \$5.00 per \$1,000 - \$50 min.</li> <li>\$50 Exempt stamp required</li> <li>\$50 Inspection</li> <li>All village debts must be paid</li> <li>Final water bill paid, no checks</li> <li>Real estate sign permit \$25.00</li> </ul>	<ul style="list-style-type: none"> <li>CO valid for 3 months</li> <li>Transfer Tax Form, CO, and copy of purchase contract required</li> <li>Stamps issued by village between 8AM-4PM only</li> <li>Schedule final water reading 5 business days in advance of closing – 708-799-1390</li> <li>Buyer must sign a water/sewer agreement to transfer water billing</li> <li>Real estate sign restrictions available online</li> </ul>	Seller	4200 W. 183rd St Country Club Hills, IL 60478	(708) 798-2616 www.countryclubhills.org

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Countryside	<ul style="list-style-type: none"> <li>Stamp \$50 flat fee</li> <li>\$100 Pre-sale inspection for SFH. Varies by property type</li> <li>\$0 Exempt stamp required</li> <li>Water, Sewer and Weed Cutting charges must be paid (receipts required)</li> </ul>	<ul style="list-style-type: none"> <li>Pre-sale inspection required. Form online. 24-hour notice</li> <li>Schedule final water within 5 days of closing</li> <li>Transfer form required - available online</li> <li>Provide village copy of deed for <u>exempt</u> stamps</li> <li>Inspection not required for exempt deed</li> </ul>	Seller	5550 East Ave Countryside, IL 60525	(708) 354-7270 www.countryside-il.org
Crest Hill	<ul style="list-style-type: none"> <li>Final Water Must Be Paid</li> </ul>	<ul style="list-style-type: none"> <li>Final water meter reading required</li> </ul>		1610 Plainfield Road Crest Hill, IL 60403	(815) 741-5100 www.cityofcresthill.com
Crystal Lake	<ul style="list-style-type: none"> <li>Final Water Must Be Paid</li> </ul>	<ul style="list-style-type: none"> <li>Final water meter reading required</li> </ul>		100 W. Woodstock St Crystal Lake, IL 60039	(815)459-2020 www.crystallake.org
Darien	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Call Du Page County Public Works for water bill (630) 985-2905</li> </ul>		1702 Plainfield Rd Darien, IL 60561	(630)852-5000 www.darien.il.us
Deerfield	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Final water meter reading required</li> </ul>		850 Waukegan Rd Deerfield, IL 60015	(847)945-5000 www.deerfield.il.us
DeKalb	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Final water meter reading required</li> </ul>		200 South 4th St DeKalb, IL 60115	(815)748-2000 www.cityofdekalb.com
Des Plaines	<ul style="list-style-type: none"> <li>Stamp \$2.00 per \$1,000</li> <li>\$10 Exempt stamp required</li> <li>\$25 Inspection for non-owner occupied</li> <li>Final water bill must be paid on ALL transactions</li> <li>All fees and fines must be paid</li> <li>No personal checks</li> </ul>	<ul style="list-style-type: none"> <li>Fax Transfer Tax Form, PTax, Final Utility Request, New Deed (can be unsigned), survey (if being used) – 847.391.5402</li> <li>Original Deed required for exempt</li> <li>All addresses over 4000 are unincorporated and are exempt (except 9601 Golf Rd)</li> <li>Allow 5 days for water meter reading prior to obtaining stamps</li> <li>Seller may be eligible for a refund</li> </ul>	Seller	1420 Miner St. – #301 Des Plaines, IL 60016	(847) 391-5382 FAX (847) 391-5402 www.desplaines.org
Dolton	<ul style="list-style-type: none"> <li>Stamp \$5.00 per \$1,000</li> <li>\$50 Exempt Stamp</li> <li>\$200 Inspection – varies by type of deed</li> <li>\$50 Exempt stamp required</li> <li>Final Water must be paid</li> <li>All monies due village must be paid</li> <li>No checks except for inspection fees</li> </ul>	<ul style="list-style-type: none"> <li>Provide copy of deed and contract to obtain stamps</li> <li>As-is properties require escrow</li> <li>Transfer form required</li> <li>Sale inspection required. Allow 5 days to complete. Schedule / pay in person.</li> <li>Roof Certification - Roof Inspection by licensed roof inspector</li> </ul>	Seller	14122 Chicago Road Dolton, IL 60419	(708) 201-3263 www.vodolton.org
Downers Grove	<ul style="list-style-type: none"> <li>Declaration form and final payment to Sanitation District</li> </ul>	<ul style="list-style-type: none"> <li>Contact Sanitation District (630)969-0664 ONLY for final water meter reading</li> </ul>		801 Burlington Ave Downers Grove, IL 60515	(630) 434-5500 www.downers.us
East Hazel Crest	<ul style="list-style-type: none"> <li>Stamp \$25 flat fee</li> <li>\$0 Exempt stamp required</li> <li>All village debts must be paid</li> <li>Final water must be paid</li> <li>\$100 Letter of Zoning Compliance</li> </ul>	<ul style="list-style-type: none"> <li>Email <a href="mailto:admin@easthazelcrest.com">admin@easthazelcrest.com</a> to request final water and any monies owed to Village. Put property address in subject line.</li> <li>Original Transfer Tax Form and Letter of Zoning Requirement required.</li> <li>Letter of Zoning Compliance – Form online. Fee and survey &lt;5 years old (if available) required.</li> <li>Final water meter reading required</li> </ul>	Buyer	1904 W. 174th St East Hazel Crest, IL 60429	(708) 798-0213 www.easthazelcrest.com

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County or Municipality	Stamps, Inspections, Other Fees	Other Requirements	Party	Governing Body Address	Telephone / Website
Elgin	<ul style="list-style-type: none"> <li>Stamp \$0</li> <li>Inspection of vacant property</li> <li>All village debts must be paid</li> <li>Final Water Bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Contact Finance Dept 3-5 days before closing for code violations and outstanding debts. Buyer must acknowledge.</li> <li>Transfer Tax form required – available online, PTAX, and Deed. Email to <a href="mailto:transferstamp@cityofelgin.org">transferstamp@cityofelgin.org</a></li> <li>Final water meter reading within 5 days of closing</li> </ul>	Seller	150 Dexter Ct Elgin, IL 60120	311 or 847-931-6001 <a href="http://www.cityofelgin.org">www.cityofelgin.org</a>
Elk Grove Village	<ul style="list-style-type: none"> <li>Stamp \$3.00 per \$1,000</li> <li>\$10 Exempt stamp required</li> <li>All village debts must be paid</li> <li>Final Water Bill must be paid</li> <li>No personal or company checks.</li> <li>No credit cards.</li> </ul>	<ul style="list-style-type: none"> <li>Provide four copies of Transfer Tax Declaration, PTAX, and copy of new deed (if not executed, executed copy must be forwarded w/ 10 days</li> <li>Final water meter reading – schedule 3-5 days before closing</li> <li>Underground Fuel Tank Disclosure for all properties on Elk Grove Blvd. 847.734.8020</li> <li>Water/Sewer affidavit required – available online</li> <li>Seller may be eligible for a refund</li> </ul>	Seller	901 Wellington Ave Elk Grove Village, IL 60007	(847) 439-3900 <a href="http://www.elkgrove.com">www.elkgrove.com</a>
Elmhurst	<ul style="list-style-type: none"> <li>Stamp \$1.50 per \$1,000</li> <li>Not Required if Exempt</li> <li>All village debts must be paid</li> <li>\$0 – Sump pump inspection</li> </ul>	<ul style="list-style-type: none"> <li>Provide Transfer Tax Declaration (online), PTAX, copy of deed (unsigned ok), and sales contract. If typed, can Fax 3-4 days in advance (630)530-6403 or email <a href="mailto:transferstamp@elmhurst.org">transferstamp@elmhurst.org</a>.</li> <li>Sump pump inspection required – 630.530.3030</li> <li>Final meter reading required – 630.530.3110</li> <li>Seller may be eligible for a refund</li> </ul>	Seller	209 N. York St. Elmhurst IL 60126	(630) 530-3117 <a href="http://www.elmhurst.org">www.elmhurst.org</a>
Elmwood Park	<ul style="list-style-type: none"> <li>Stamp \$5.00 per \$1,000</li> <li>\$35 Exempt stamp required</li> <li>Final water bill must be paid</li> <li>No personal checks for stamps. Ok for final water payment.</li> </ul>	<ul style="list-style-type: none"> <li>Notification of sale form and inspection required before For Sale Signs or Open Houses. Call: 708.452.3942/48/20</li> <li>Smoke Alarms and CO Detectors Required</li> <li>Transfer Tax Declaration, PTAX, New Deed (unsigned ok), and final inspection required</li> </ul>	Seller	11 Conti Parkway Elmwood Park, IL 60707	(708) 452-7300 <a href="http://www.elmwoodpark.org">www.elmwoodpark.org</a>
Evanston	<ul style="list-style-type: none"> <li>Stamp: By Sales Price</li> <li>\$5.00 per \$1,000 to \$1.5M</li> <li>\$7.00 per \$1,000 \$1.5M to \$5MM,</li> <li>\$9.00 per \$1,000 over \$5MM.</li> <li>Sales price &gt; \$1M, tax stamps must be paid with Cashier's Check.</li> <li>\$100 Exempt stamp required</li> <li>All village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Transfer Tax Declaration, 2 copies, Schedule final water reading (available 2 days before closing), pay tax stamp fee</li> <li>Exempt: Transfer Tax Declaration, 2 copies, New fully executed deed (copy or original)</li> <li>Allow 5 days for processing</li> </ul>	Seller	2100 Ridge Ave. Room 1300 Evanston, IL 60201	(847) 448-4311 <a href="http://www.cityofevanston.org">www.cityofevanston.org</a>
Evergreen Park	<ul style="list-style-type: none"> <li>Stamp \$5.00 per \$1,000 - \$100 Minimum</li> <li>\$0 Exempt stamp required</li> <li>\$50 Inspection</li> <li>\$50 Zoning Compliance</li> <li>Final water bill must be paid</li> <li>No personal checks</li> </ul>	<ul style="list-style-type: none"> <li>Provide original deed for Exempt ONLY</li> <li>Fax zoning compliance form – 708-422-3482</li> <li>Transfer form required – available online</li> <li>Schedule water reading 708-229-3361</li> <li>Schedule inspection 708-229-3333. Available M-F 9:30-2:00, 3 days before closing. Good for 90 days.</li> <li>As-is requires attorney letter that building permit will be applied for within 30 days of closing.</li> <li>Final water and transfer fees paid separately</li> </ul>	Seller	9418 S. Kedzie Ave Evergreen Park, IL 60805	(708) 422-1551 <a href="http://www.evergreenpark-ill.com">www.evergreenpark-ill.com</a>
Flossmoor	<ul style="list-style-type: none"> <li>See requirements</li> </ul>	<ul style="list-style-type: none"> <li>Final water meter reading - bill will be mailed to seller at new address</li> </ul>		2800 Flossmoor Rd Flossmoor, IL 60422	(708) 798-2300 <a href="http://www.flossmoor.org">www.flossmoor.org</a>

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County or Municipality	Stamps, Inspections, Other Fees	Other Requirements	Party	Governing Body Address	Telephone / Website
Forest Park	<ul style="list-style-type: none"> <li>• \$0 Exempt stamp</li> <li>• Property Inspection – Fees vary by property type \$225 - condo \$325 – SFH After inspection, additional inspection fees may apply</li> <li>• Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>• Completed application, CO, PTAX, and Deed</li> <li>• Inspection request form – available online. MLS Listing Sheet Required.</li> <li>• City provides a letter and a compliance stamp</li> <li>• Final water meter reading required at least 5 days prior to close. 708-366-2323</li> </ul>	Seller	517 S. Des Plaines Ave Forest Park, IL 60130	(708) 366-2323 www.forestpark.net
Fox Lake	<ul style="list-style-type: none"> <li>• Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>• Final water reading required. Final bill request form online (must be submitted 2 days prior to closing)</li> </ul>		66 Thillens Drive Fox Lake, IL 60020	(847) 587-2151 www.foxlake.org
Fox River Grove	<ul style="list-style-type: none"> <li>• Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>• All village debts must be paid</li> </ul>		305 Illinois St Fox River Grove, IL 60021	(847) 639-3170 www.foxrivergrove.org
Franklin Park	<ul style="list-style-type: none"> <li>• \$80 Flat fee - single dwelling</li> <li>• \$0 Exempt stamp</li> <li>• \$75 Inspection - single dwelling</li> </ul>	<ul style="list-style-type: none"> <li>• Pre-sale inspection required – No for sale signs before completing Pre-Sale Application</li> <li>• Final water meter reading scheduled 5 days prior to close</li> <li>• Documents required for sale of property: Original Plat of Survey no older than 6 months provided 3 days prior to close, Original deed provided 3 days prior to close, and receipt of payment of final water bill</li> </ul>	Seller	9500 W. Belmont 2nd Floor Franklin Park, IL 60131	(847) 671-4800 www.villageoffranklinpark.com
Freeport	<ul style="list-style-type: none"> <li>• Stamp \$2.00 per \$500</li> <li>• \$0 – Exempt stamp</li> <li>• All village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>• Transfer Tax Form (online), PTAX, and copy of deed required.</li> </ul>	Seller	314 W. Stephenson, #100 Freeport, IL 61032	(815) 599-5816 www.cityoffreeport.org
Glen Ellyn	<ul style="list-style-type: none"> <li>• Stamp \$3.00 per \$1000</li> <li>• \$0 Exempt stamp required</li> <li>• \$50 Inspection</li> <li>• Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>• Transfer form required - available online</li> <li>• Final water meter reading 5 days prior to close – 630-547-5235</li> <li>• Inspection needed 5 days prior to close – 630-469-6756</li> <li>• Seller may be eligible for refund</li> </ul>	Seller	535 Duane St. Glen Ellyn, IL 60137	(630) 469-5000, press 2 (630) 547-5235 – water reading (630) 469-6756 - inspection www.glenellyn.org
Glencoe	<ul style="list-style-type: none"> <li>• Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>• Final water meter reading – call (847) 835-4113 or e-mail finance@goglencoe.com to schedule. Final reads are attempted to be done next day but no sooner than 3 business days prior to closing.</li> <li>• Need Certificate of Payment to close.</li> <li>• Village will issue Certificate of Occupancy once final water bill has been paid. Document must accompany deed for recording</li> </ul>		675 Village Ct Glencoe, IL 60022	(847) 835-4113 x1110 www.villageofglencoe.org
Glendale Heights	<ul style="list-style-type: none"> <li>Stamp \$3.00 per \$1,000</li> <li>\$25 Exempt stamp required</li> <li>\$50 Inspection</li> <li>• Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Transfer form required - available on-line</li> <li>Provide village PTAX form and deed for stamps</li> <li>Certificate of Compliance required – form online</li> <li>Arrange for final water meter reading no sooner than 2 days prior to closing</li> <li>• No personal checks</li> </ul>	Seller	300 Fullerton Ave Glendale Heights, IL 60139	(630) 260-6000, press 0 (630) 260-6010 – water reading (630) 260-6030 - inspection www.glendaleheights.org

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Glenview	<ul style="list-style-type: none"> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Schedule water meter reading 10 days prior to close</li> <li>No credit card</li> </ul>	Seller	2500 East Lake Ave Glenview, IL 60026	(847) 724-1700 (847) 724-3112 – water reading www.glenview.il.us
Glenwood	<ul style="list-style-type: none"> <li>Stamp \$5.00 per \$1,000</li> <li>\$50 Exempt stamp required</li> <li>Inspection required – fee depends on property type (\$100 for single family)</li> </ul>	<ul style="list-style-type: none"> <li>Transfer form required – available online</li> <li>Roof &amp; Heating inspection also required (not done by village)</li> <li>Final water meter reading</li> <li>No personal checks</li> </ul>	Seller	One Asselbom Way Glenwood, IL 60425	(708) 753-2400 www.villageofglenwood.com
Golf	<ul style="list-style-type: none"> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Final water meter reading 2 weeks prior to close</li> <li>Water certificate issued when final water bill is paid</li> </ul>		1 Briar Road Golf, IL 60029	(847) 998-8852 www.villageofgolf.us
Grayslake	<ul style="list-style-type: none"> <li>No stamps required</li> <li>No inspection required</li> <li>Final water bill and all other village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Final water reading required</li> <li>Contact Village on debts owed by seller</li> </ul>	Seller	10 South Seymour Ave Grayslake, IL 60030	(847) 223-8515 www.villageofgrayslake.com
Green Oaks	<ul style="list-style-type: none"> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Closing letter with buyer and seller names and date of closing must be sent to village</li> </ul>		2020 O'Plaine Rd Green Oaks, IL 60048-1547	847-362-5363 www.greenoaks.org
Gurnee	<ul style="list-style-type: none"> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>All village debts must be paid</li> </ul>		325 N O'Plaine Rd. Gurnee, IL 60031-2610	847-599-7500 www.gurnee.il.us
Hainesville	<ul style="list-style-type: none"> <li>\$40 Inspection required</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Village Hall closed on Wednesdays, open 9am-1pm on Fridays</li> </ul>	Seller	100 N. Hainesville Rd Hainesville, IL 60030	(847) 223-2032 www.hainesville.org
Hampshire	<ul style="list-style-type: none"> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>		234 S. State St. Hampshire, IL 60140-0457	847-683-2181 www.hampshireil.org
Hanover Park	<ul style="list-style-type: none"> <li>Stamp \$3.00 per \$1000</li> <li>\$10 Exempt stamp required</li> <li>Final water bill and all other village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Provide original deed and PTAX to obtain stamps</li> <li>Transfer form required - available online</li> <li>Final water reading day prior to close and final bill paid when stamps purchased</li> </ul>	Seller	2121 W. Lake, Hanover Park, IL 60133	(630) 372-4200 www.hanoverparkillinois.org
Harvard	<ul style="list-style-type: none"> <li>No stamps required</li> <li>\$50 – final water meter reading (if requested)</li> <li>Agent/seller can provide image of water meter reading</li> <li>Final water bill and all other village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>		201 W. Front St. Harvard, IL 60033	815-943-6468 www.cityofharvard.org
Harvey	<ul style="list-style-type: none"> <li>Stamp \$5 per \$1,000 – buyer/seller split plus \$60 fee to the Buyer</li> <li>\$60 Exempt stamp</li> <li>\$150 Inspection</li> <li>Final water bill must be paid</li> <li>All village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Transfer form required - available online</li> <li>Other forms are required - see Harvey website for full instructions and submit request 72 hours before closing</li> </ul>	Split	15320 Broadway Harvey, IL 60426	(708) 210-5300 opt. 9 www.cityofharvey.org
Harwood Heights	<ul style="list-style-type: none"> <li>Stamp \$10.00 per \$1,000</li> <li>\$50 Exempt stamp required</li> <li>\$50 Inspection</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Provide village PTAX form and deed for stamps</li> <li>2 Original transfer form required - available online</li> <li>Seller must schedule inspection with Bldg. Dept. 4 weeks prior to close</li> <li>No personal checks over \$50.</li> </ul>	Buyer	7300 W. Wilson Harwood Heights, IL 60706	(708) 867-7200 www.harwoodheights.org
Hazel Crest	<ul style="list-style-type: none"> <li>\$100 Inspection</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	Seller	3000 W. 170 <sup>th</sup> Place Hazel Crest, IL 60429	(708) 335-9600 www.villageofhazelcrest.com

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Hickory Hills	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Sewer inspection required</li> <li>Final water meter reading required</li> </ul>	N/A	8652 W. 95th St Hickory Hills, IL 60457	(708) 598-4800 www.hickoryhillsil.org
Highland Park	<ul style="list-style-type: none"> <li>Stamp \$5.00 per \$1,000</li> <li>\$0 Exempt stamp required</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Copy of Deed required</li> <li>Exempt transactions require original Deed</li> <li>Transfer form required - available online</li> <li>Disclosure statement required</li> <li>Water utility form required</li> <li>No personal checks</li> </ul>	Seller	1707 St. Johns Ave Highland Park, IL 60035	(847) 432-0800 www.cityhpil.com (go to Finance, then Transfer Form)
Highwood	<ul style="list-style-type: none"> <li>Inspection (fee varies with property type)</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Survey required</li> <li>Property Transfer Inspection Application available online</li> <li>Must contact Northshore Sanitary District (847-623-6060) for final bill</li> </ul>	Seller	17 Highwood Ave Highwood, IL 60040	(847) 432-1924 ext. 223 www.cityofhighwood.com
Hillside	<ul style="list-style-type: none"> <li>Stamp \$7.50 per \$1000</li> <li>\$0 Exempt stamp required</li> <li>\$50 Inspection (seller charge)</li> </ul>	<ul style="list-style-type: none"> <li>Transfer form required - available online</li> <li>Copy village PTAX and original deed for stamps</li> <li>No personal checks</li> <li>Provide plat of survey for inspection</li> </ul>	Buyer	425 Hillside Ave Hillside, IL 60162	(708) 449-6450 www.hillside-il.org
Hinsdale	<ul style="list-style-type: none"> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>		19 E. Chicago Ave. Hinsdale, IL 60521-3489	630-789-7022 www.villageofhinsdale.org
Hoffman Estates	<ul style="list-style-type: none"> <li>Stamp \$3.00 per \$1,000</li> <li>\$10 Exempt stamp required</li> <li>Final water and garbage bills must be paid</li> <li>All village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Provide copy of deed and PTAX / EZ Dec to obtain stamps minimum 1 day prior to closing</li> <li>Transfer form required - available online</li> <li>Payments can be submitted online</li> </ul>	Seller	1900 Hassell Rd Hoffman Estates, IL 60169	(847) 882-9100 www.hoffmanestates.org
Hometown	<ul style="list-style-type: none"> <li>\$50 Inspection</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	Seller	4331 Southwest Hwy Hometown, IL 60456	(708) 424-7500 www.cityofhometown.com/clerk/html
Homewood	<ul style="list-style-type: none"> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Possible water inspection if water was shut off</li> </ul>		2020 Chestnut Rd Homewood, IL 60430-1776	708-798-3000 http://village.homewood.il.us
Huntley	<ul style="list-style-type: none"> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Final water meter reading 2 days prior to close</li> </ul>		10987 Main St Huntley, IL 60142-7394	847-669-9600 www.huntley.il.us
Island Lake	<ul style="list-style-type: none"> <li>No stamps required</li> <li>Final water bill can be paid at closing</li> <li>All other village debts must be paid</li> <li>\$50 OTI (Owners Transfer Inspection) fee, \$30 re-inspection fee</li> </ul>	<ul style="list-style-type: none"> <li>See code compliance on Home Page</li> </ul>		3720 Greenleaf Ave. Island Lake, IL 60042-9506	847-526-8764 www.villageofislandlake.com
Itasca	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Final water meter reading 5 days prior to close</li> </ul>		550 W. Irving Park Rd Itasca, IL 60143	(630) 773-2455 www.itasca.com
Johnsburg	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	Seller	1515 Channel Beach Ave Johnsburg, IL 60050-8904	(815) 385-6023 www.johnsburg.org

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Joliet*	<ul style="list-style-type: none"> <li>Stamp \$3.00 per \$1,000</li> <li>\$0 Exempt stamp required</li> </ul>	<ul style="list-style-type: none"> <li>If new construction residential disclosure form needed</li> <li>Transfer form required – available on-line</li> <li>Water/lien letter required and due to village 4 business days prior to closing - available online</li> <li>No personal checks</li> </ul>	Seller	150 W. Jefferson Joliet, IL 60432	(815) 724-3902 www.cityofjoliet.info
Justice	<ul style="list-style-type: none"> <li>\$100 Inspection for SFR</li> <li>\$100 Inspection for Multi-family / \$25 each additional unit</li> <li>\$500 Inspection for Commercial / \$50 each additional unit</li> <li>All village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Contact building dept for inspection form (708) 458-2130</li> <li>Inspection must be paid at time of submitting application.</li> <li>Inspection good for 6 months.</li> </ul>	Seller	7800 Archer Ave Justice, IL 60458	(708) 458-2520 www.villageofjustice.org
La Grange Park	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	•		447 N. Catherine Ave LaGrange Park, IL 60526	708-354-0225 www.lagrangepark.org
Lake Bluff	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	•		40 E. Center Ave. Lake Bluff, IL 60044-2597	847-234-0774 www.lakebluff.org
Lake Forest	<ul style="list-style-type: none"> <li>Stamp \$4.00 per \$1000 rounded to nearest \$5.00.</li> <li>\$50 Exempt stamp required (allow 3 days to process)</li> <li>Final water bill must be paid</li> <li>\$150 - Home sanitary sewer inspection</li> </ul>	<ul style="list-style-type: none"> <li>Provide copy of deed and PTAX to obtain stamps</li> <li>Transfer form required - available online</li> <li>Unincorporated properties require a letter from village confirming unincorporated status.</li> </ul>	Buyer	800 N. Field Drive Lake Forest, IL 60045	(847) 234-2600, opt 3 then opt 2 www.cityoflakeforest.com
Lake in the Hills	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	•		600 Harvest Gate Lake in the Hills, IL 60156	(847) 960-7400 opt 3 www.lith.org
Lake Villa	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	•		65 Cedar Ave.PO. Box 519 Lake Villa, IL 60046-0519	(847) 356-6100 www.lake-villa.org
Lake Zurich	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	•		70 E. Main St. Lake Zurich, IL 60047-2416	847-438-5141 www.lakezurich.org
Lakemoor	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	•		28874 Route 120, #C Lakemoor, IL 60051	815-385-1117 www.lakemoor.net
Lansing	<ul style="list-style-type: none"> <li>All village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Transfer certificate must be submitted 3 days prior to closing</li> <li>Application for Certificate of payment issued by village Treasurer's office required and submitted 3 days prior to close</li> <li>Final water meter reading required</li> <li>No personal checks accepted</li> </ul>		3141 Ridge Rd Lansing, IL 60438	(708) 895-7200 (708) 895-7190 - Water www.villageoflansing.org
Lemont	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	•		418 Main St. Lemont, IL 60439-3708	630-257-1550 www.lemont.il.us
Libertyville	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	•		118 W. Cook Ave Libertyville, IL 60048-1874	847-362-2430 www.libertyville.com

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County or Municipality	Stamps, Inspections, Other Fees	Other Requirements	Party	Governing Body Address	Telephone / Website
Lincolnshire	<ul style="list-style-type: none"> <li>Stamp \$3.00 per \$1,000 (Certified check, money order, personal check or cash)</li> <li>\$0 Exempt letter required</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>No transfer form required</li> <li>Need PTAX form with legal description</li> <li>Final water meter reading 5 days prior to close (call 847-883-8600 to schedule an appt-access to the interior of the property is required and there must be someone 18+ present)</li> <li>Seller must pay the final water bill in person before the buyer can purchase the stamp.</li> <li>Stamps can be purchased at village hall or at: Ancel, Glink, Diamon et al 140 S. Dearborn The Marquette Building, 6<sup>th</sup> Floor Chicago, IL 60603 (312) 782-7606</li> </ul>	Buyer	1 Olde Half Day Rd Lincolnshire, IL 60069	(847) 883-8600 www.lincolnshireil.gov
Lincolnwood	<ul style="list-style-type: none"> <li>No requirements for condos.</li> <li>\$20 Certificate of Payment final water meter reading service fee</li> <li>All village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>No requirements for condos.</li> <li>Need to complete application for Certificate of Payment – available online. Certificate must be presented at closing to be recorded with deed.</li> <li>Schedule water meter reading 1 week before closing Pay with cert. check or cashier's check.</li> <li>Questions regarding water bill call 847-673-1540.</li> </ul>	Seller	6900 N. Lincoln Ave Lincolnwood, IL 60712	(847) 673-1540 www.lincolnwoodil.org
Lisle	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>		925 Burlington Ave Lisle, IL 60532-1838	630-271-4150 www.villageoflisle.org
Lockport	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>No Lockport tax but note that many properties with Lockport address are in other villages' city limits that may have a tax. Call village clerk with address for determination.</li> <li>Final water meter reading</li> </ul>		222 E. 9th St. Lockport, IL 60441	(815) 838-0549 www.cityoflockport.net
Lombard	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>		255 E. Wilson Ave. Lombard, IL 60148-3931	630-620-5700 www.villageoflombard.org
Lynwood	<ul style="list-style-type: none"> <li>\$100 Inspection Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Certificate of Compliance Inspection required – available online</li> <li>Complete form and provide to village along with payment to have inspection done.</li> <li>No inspection needed for exempt transactions where no one is moving into property.</li> <li>Final water meter reading 2 days prior to close</li> </ul>	Seller	21460 Lincoln Hwy Lynwood, IL 60411	(708) 758-6101 opt. 3 (708) 758-5434 (water reading) www.lynwoodil.us
Lyons	<ul style="list-style-type: none"> <li>\$100 inspection for SFH</li> <li>\$200 Inspection for Commercial / Industrial for 1<sup>st</sup> unit, \$50 for each additional unit</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>HVAC inspection required (need to be done by a 3<sup>rd</sup> party)</li> <li>Termite inspection required need to be done by a 3<sup>rd</sup> party)</li> <li>Transfer of Compliance required</li> </ul>	Seller	4200 Lawndale Ave Lyons, IL 60534	(708) 442-4500 www.villageoflyons-il.net
Manteno	<ul style="list-style-type: none"> <li>No stamps required</li> <li></li> </ul>	<ul style="list-style-type: none"> <li>Sidewalk Inspection required</li> <li>Smoke alarm and CO certificate. Call Fire Department</li> </ul>		98 E. 3rd St. Manteno, IL 60950	815-929-4800 www.villageofmanteno.com

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County or Municipality	Stamps, Inspections, Other Fees	Other Requirements	Party	Governing Body Address	Telephone / Website
Markham	<ul style="list-style-type: none"> <li>• \$125 Inspection for SFR</li> <li>• \$200 Inspection for Commercial</li> <li>• \$50 Water Stamp</li> <li>• Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>• Provide copy of deed or sales contract to obtain stamps</li> <li>• Occupancy permit required prior to sale</li> <li>• Form only available at village hall</li> <li>• Final water meter reading 5 days prior to closing</li> </ul>	Seller	16313 S. Kedzie Pkwy Markham, IL 60428	(708) 331-4905 www.cityofmarkham.net
Matteson	<ul style="list-style-type: none"> <li>• \$75 Inspection</li> <li>• \$125 Inspection if property has fire sprinkler system</li> <li>• All village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>• Call to schedule inspection at least 1 week prior to close</li> <li>• Certificate of Occupancy required</li> </ul>	Seller	4900 Village Commons Matteson, IL 60443	(708) 283-4900 www.villageofmatteson.org
Maywood	<ul style="list-style-type: none"> <li>• Stamp \$4.00 per \$1,000</li> <li>• \$0 Exempt stamp required</li> <li>• \$90 Inspection</li> <li>• All village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>• Transfer form required – available online</li> <li>• Call to schedule inspection - allow 2-3 weeks</li> <li>• Certificate of Compliance required – provide original deed and PTAX</li> <li>• Allow 3 day to obtain stamps</li> <li>• Final water meter reading required</li> <li>• No personal checks accepted (cashier's check, cash, or money order)</li> </ul>	Seller	40 Madison St Maywood, IL 60153	(708) 450-6314 www.maywood-il.org
McCook	<ul style="list-style-type: none"> <li>• Stamp \$5.00 per \$1,000 - minimum \$100</li> <li>• \$0 Exempt stamp required</li> <li>• \$50 Inspection</li> </ul>	<ul style="list-style-type: none"> <li>• Transfer form required - available online</li> <li>• Submit original deed and PTAX at least 3 days before closing</li> <li>• Request inspection 2 weeks prior to close</li> </ul>	Seller	5000 Glencoe McCook, IL 60525	(708) 447-9030 www.villageofmccook.org
McHenry	•	•		333 S. Green Street McHenry, IL 60050	(815) 363-2100 www.Cityofmchenry.com
Melrose Park	<ul style="list-style-type: none"> <li>• \$150 Inspection for SFR</li> <li>• \$250 Inspection 2 family dwelling</li> <li>• \$300 Inspection for 3 family dwelling</li> <li>• \$375 Inspection for 4 family dwelling / \$75 each additional unit</li> <li>• \$250 Inspection for foreclosed property</li> <li>• \$100 Seller charge for property "as is"</li> <li>• Final water bill and all other village debts to be paid</li> </ul>	<ul style="list-style-type: none"> <li>• New water meter installation required on foreclosed property (\$450 - \$1000)</li> <li>• Certificate of Compliance – available on-line; a 10 day notice required</li> <li>• Village needs survey, form 3500, &amp; 4000</li> <li>• Note - Melrose Park zip code 60164 is considered Leyden Township and part of unincorporated Cook County - call (312) 603-0500 and give specific address</li> </ul>	Seller	1000 N. 25th Ave Melrose Park, IL 60160	(708) 343-4000 www.melrosepark.org
Mettawa	<ul style="list-style-type: none"> <li>• Stamp \$5.00 per \$1,000</li> <li>• \$0 Exempt stamp required</li> </ul>	<ul style="list-style-type: none"> <li>• Transfer form required – available online along with MyDec and PTAX form, title commitment and copy of Deed.</li> <li>• Buyer must contact Village to arrange meeting, email <a href="mailto:clerk@mettawa.org">clerk@mettawa.org</a></li> <li>• No personal checks</li> </ul>	Buyer	26225 N. Riverwoods Blvd Mettawa, IL 60045	(847) 573-1460 www.mettawa.org
Midlothian	<ul style="list-style-type: none"> <li>• \$0 stamp required</li> <li>• Final water bill and all village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>• Provide copy of transfer stamp application and deed to obtain stamps.</li> <li>• Seller affidavit (smoke &amp; carbon dioxide detectors)</li> <li>• Forms available at on-line</li> </ul>	Sellers	14801 Pulaski Rd Midlothian, IL 60445	708) 389-0200 www.villageofmidlothian.net

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Mokena	<ul style="list-style-type: none"> <li>No stamps required</li> <li>Final water bill and all other village debts to be paid</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>		11004 Carpenter St. Mokena, IL 60448-1595	708-479-3900 www.mokena.org
Monee	<ul style="list-style-type: none"> <li>No stamps required</li> <li>\$50 Inspection</li> <li>Final water bill and all other village debts to be paid</li> </ul>	<ul style="list-style-type: none"> <li>Go to village hall to pay and schedule inspection</li> <li>Final water meter reading 2 days prior to close</li> </ul>	Sellers	5130 W. Court St Monee, IL 60449	(708) 534-8301 www.villageofmonee.org
Morton Grove	<ul style="list-style-type: none"> <li>Stamp \$3.00 per \$1,000</li> <li>\$25 Exempt stamp required</li> <li>Final water bill and all other village debts to be paid</li> </ul>	<ul style="list-style-type: none"> <li>Transfer form required - available online</li> <li>Contact village 5 days prior to close to determine any outstanding debts to be paid</li> <li>Final water meter reading</li> </ul>	Seller	6101 Capulina Ave Morton Grove, IL 60053	(847) 965-4100 www.mortongroveil.org
Mount Prospect	<ul style="list-style-type: none"> <li>Stamp \$3.00 per \$1,000</li> <li>\$15 Exempt stamp required</li> <li>Final water bill and all village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Transfer form required - available online or MyDec</li> <li>Provide copy of deed for exempt stamp transaction</li> </ul>	Buyer	50 S. Emerson, Mt. Prospect, IL 60056	(847) 392-6000 www.mountprospect.org
Mundelein	<ul style="list-style-type: none"> <li>No stamps required</li> <li>Final water bill and all other village must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Contact Village on debts owed by seller</li> </ul>		300 Plaza Circle Mundelein, IL 60060	847-949-3200 www.mundelein.org
Naperville*	<ul style="list-style-type: none"> <li>Stamp \$3.00 per \$1000</li> <li>\$0 Exempt stamp required</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Statement of Open Accounts form required - available online</li> <li>All payments, debt and assessments due the City must be paid current by seller prior to buyer purchasing stamps</li> <li>Final water meter reading 2 days prior to close</li> </ul>	Buyer	400 S. Eagle St Naperville, IL 60540	(630) 420-4116 www.naperville.il.us
New Lenox	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>No New Lenox tax but note that many properties with New Lenox address are in other villages' city limits that may have a tax. Call village clerk with address for determination.</li> <li>Final water meter reading</li> </ul>		1 Veterans Parkway New Lenox, IL 60451	(815) 462-6400 www.newlenox.net
Niles	<ul style="list-style-type: none"> <li>Stamp \$3.00 per \$1,000</li> <li>Inspection required</li> <li>\$25 Exempt stamp required (no inspection needed)</li> <li>\$25 Occupancy permit fee (buyer charge)</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Transfer form required – available online</li> <li>Schedule inspection 10 days prior to closing</li> </ul>	Buyer	1000 Civic Center Dr. Niles, IL 60714	(847) 588-8000 www.vniles.com
Norridge	<ul style="list-style-type: none"> <li>\$100 Inspection (done Monday, Wednesday or Friday only)</li> </ul>	<ul style="list-style-type: none"> <li>Original deed needs to be stamped “passed” regarding building inspection</li> <li>Copy of sales contract and MLS listing sheet required</li> <li>Transfer application required – available online</li> <li>Inspection Certificate (good for 30 days)</li> <li>Provide 15 day notice for inspection</li> </ul>	Seller	4000 N. Olcott Ave Norridge, IL 60706	(708) 453-0800 Bldg. Dept. www.villageofnorridge.com
North Aurora	<ul style="list-style-type: none"> <li>Final water and sewer</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	Seller	25 E. State St. North Aurora, IL 60542	(630) 897-8228 x223 www.northaurora.org

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North Chicago	<ul style="list-style-type: none"> <li>Stamp \$5.00 per \$1,000</li> <li>\$50 Exempt stamp required</li> <li>\$50 Inspection (seller charge)</li> <li>Final water bill and all other village debts to be paid</li> </ul>	<ul style="list-style-type: none"> <li>City transfer form required - available online</li> <li>Copy of Deed or sales contract required</li> <li>No personal checks</li> <li>Final water meter reading required</li> </ul>	Buyer	1850 Lewis Ave. North Chicago, IL 60064	(847) 596-8626 www.northchicago.org
North Riverside	<ul style="list-style-type: none"> <li>\$405 Inspection</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Provide original deed and copy of survey to obtain stamps</li> <li>Buyer must go to village and sign (with notary) a pre-sale inspection and complete form to set up water account.</li> <li>Inspection must be scheduled 14 days prior to closing - inspection form available online</li> <li>Contact village if property did not pass inspection</li> </ul>	Seller	2401 Des Plaines Ave North Riverside, IL 60546	(708) 447-4211 www.northriverside-il.org
Northbrook	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Final water meter reading to be scheduled within a week of closing.</li> </ul>	Seller	1225 Cedar Lane Northbrook, IL 60062	(847) 664-4171 www.northbrook.il.us
Northfield	<ul style="list-style-type: none"> <li>Final water bill must be paid=</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	Seller	361 Happ Rd Northfield, IL 60093-3482	(847)446-9200 www.northfieldil.org
Northlake	<ul style="list-style-type: none"> <li>\$250 Inspection</li> <li>\$0 exempt stamp required</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Certificate of compliance</li> <li>Provide village original deed for stamps</li> <li>No personal checks accepted</li> <li>Order inspection 30 days prior to close</li> </ul>	Seller	55 E. North Ave Northlake, IL 60164	(708) 343-8700 www.northlakecity.com
Oak Forest	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Provide 5 day notice</li> <li>Village suggests Title Co. request proof at closing</li> </ul>		15440 S. Central Ave Oak Forest, IL 60452	(708) 687-4050 X1022 www.oak-forest.org
Oak Lawn	<ul style="list-style-type: none"> <li>Stamp \$5.00 per \$1,000</li> <li>Final water bill must be paid for single family residence</li> <li>No water bill needed for condo</li> <li>Final water bill and all other village debts to be paid</li> </ul>	<ul style="list-style-type: none"> <li>Transfer form required on ALL transactions (even exempt) - available online</li> <li>Provide village copy of deed for stamps and submit at least 5 days prior to close</li> <li>Exempt letter required for exempt transaction</li> <li>Final water meter reading 5 days prior to close</li> <li>No personal checks</li> </ul>	Seller	9446 S. Raymond Ave Oak Lawn, IL 60453	(708) 499-7780 www.oaklawn-il.gov
Oak Park	<ul style="list-style-type: none"> <li>Stamp \$8.00 per \$1,000</li> <li>\$30 Exempt stamp required – IF property a condo Paid Assessment letter required or Condo &amp; Sewer Affidavit (available online)</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Transfer form required - available online</li> <li>Stamps obtained after water bill paid</li> <li>No personal checks or AMEX accepted</li> </ul>	Seller	123 Madison St Oak Park, IL 60302	(708) 383-6400 www.oak-park.us
Oakbrook Terrace	<ul style="list-style-type: none"> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>		17W275 Butterfield Rd Oakbrook Terrace, IL 60181	630-941-8300 www.oakbrookterrace.net
Olympia Fields	<ul style="list-style-type: none"> <li>\$50 Inspection</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Transfer form required – available on-line</li> <li>Call village to schedule inspection</li> <li>Inspection good for 1 year</li> </ul>	Seller	20040 Governors Hwy Olympia Fields, IL 60461	(708) 503-8000 www.olympia-fields.com
Orland Park	<ul style="list-style-type: none"> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>		14700 Ravinia Ave Orland Park, IL 60462-3167	708-403-6100 www.orland-park.il.us

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Palatine	<ul style="list-style-type: none"> <li>Final water bill and all other village debts to be paid</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>		200 E. Wood St. Palatine, IL 60067-5339	(847) 359-9088 (847) 359-9082 – Water Bill www.palatine.il.us
Palos Heights	<ul style="list-style-type: none"> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Final water meter reading required</li> </ul>		7607 W. College Dr. Palos Heights, IL 60463	(708) 361-1804 (708) 361-1800 – Water Reading www.palosheights.org
Palos Hills	<ul style="list-style-type: none"> <li>\$50 permit charge to seller</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Inspection required on ALL properties and schedule 2 weeks prior to close</li> </ul>	Sellers	10335 South Roberts Rd Palos Hills, IL 60465	(708) 598-3400 www.paloshillsweb.org
Park Forest	<ul style="list-style-type: none"> <li>Stamp \$5.00 per \$1,000</li> <li>\$15 Exempt stamp required</li> <li>\$100 Inspection</li> </ul>	<ul style="list-style-type: none"> <li>Provide original deed and copy of sales contract to obtain stamps. (Deed only for exempt)</li> <li>Transfer form required - available at village hall or can be mailed</li> <li>Inspection needed before closing if property to be owner occupied.</li> <li>Inspection needed after closing but before occupancy if property to be rental</li> <li>Inspection request form available online</li> <li>No personal checks over \$15.</li> </ul>	Seller	350 Victory Dr Park Forest, IL 60466	(708) 748-1112 www.villageofparkforest.com
Park Ridge	<ul style="list-style-type: none"> <li>Stamp \$2.00 per \$1,000</li> <li>\$25 Exempt stamp required</li> <li>All village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Transfer form required - available online</li> <li>Instructions for sale of property available online</li> <li>Allow 5 days to obtain stamps</li> </ul>	Seller	505 Butler Place Park Ridge, IL 60068	(847) 318-5289 www.parkridge.us
Peoria	<ul style="list-style-type: none"> <li>Stamp \$2.50 per \$1,000</li> <li>\$0 Exempt stamp required</li> <li>\$120 minimum zoning certificate</li> <li>\$0 Zoning certificate for exempt</li> </ul>	<ul style="list-style-type: none"> <li>Transfer form required - available online</li> <li>Instructions for sale of property available online (Treasurer's link)</li> <li>Zoning certificate required for multi-unit property</li> <li>City stamps now being issued by Peoria County Recorder of Deeds. Mail all applicable documents to: Peoria County Recorder 324 Main St., Room G4 Peoria, IL 61602</li> </ul>	Seller	419 Fulton Peoria, IL 61602	(309) 494-8545 www.peoriagov.org
Phoenix	<ul style="list-style-type: none"> <li>\$50 Inspection</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Village hall Wednesday hours: 9am-12pm</li> </ul>		633 E. 151st St Phoenix, IL 60426	(708) 331-2636 www.villageofphoenix.org
Plainfield	<ul style="list-style-type: none"> <li>Final water meter must be schedule prior to closing</li> </ul>	<ul style="list-style-type: none"> <li>Many properties with Plainfield address are in other villages' city limits that may have a tax. Call village to confirm if property is in Plainfield city limits</li> </ul>		24401 W. Lockport St Plainfield, IL 60544	(815) 436-7093 www.plainfield-il.org
Posen	<ul style="list-style-type: none"> <li>\$180 Inspection</li> <li>Additional \$95 per unit for multi-family</li> <li>All village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>All village debts must be paid prior to issuance of Certificate of Compliance</li> <li>Contact village if property does not pass inspection – Buyer required to provide 'AS IS' letter if inspection fails.</li> </ul>	Seller	2440 Walter Zimny Dr Posen, IL 60469	(708) 385-0139 www.villageofposen.org
Richton Park	<ul style="list-style-type: none"> <li>Inspection –               <ol style="list-style-type: none"> <li>\$100 condo</li> <li>\$100 single family/townhome</li> <li>\$150 commercial</li> </ol> </li> <li>All village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Must file Occupancy Inspection application (available online) then schedule inspection 14 days prior to closing.</li> <li></li> </ul>	Seller	4455 Sauk Trail Richton Park, IL 60471	(708) 481-8950 www.richtonpark.org

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River Forest	<ul style="list-style-type: none"> <li>Stamp \$1.00 per \$1,000</li> <li>\$0 Exempt stamp required</li> <li>\$0 Zoning inspection</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Transfer form required - available online email all forms <a href="mailto:transfertax@vrf.us">transfertax@vrf.us</a></li> <li>Original deed and grantor / grantee statement required for <u>exempt</u> transaction</li> <li>Inspections occur ONLY on Wednesdays and Fridays</li> </ul>	Seller	400 Park Ave River Forest, IL 60305	(708) 366-8500 <a href="http://www.vrf.us">www.vrf.us</a>
River Grove	<ul style="list-style-type: none"> <li>Stamp \$100 flat fee for SFR/ condo</li> <li>Stamp \$150 for 2<sup>nd</sup> family unit + \$50 for each additional unit</li> <li>Stamp based on sq. footage for commercial</li> <li>\$0 1<sup>st</sup> and 2<sup>nd</sup> Inspection Fee, \$50 each after</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Inspection required 21 days before closing</li> <li>Provide deed, survey, MYDEC and water application signed by buyer to obtain stamps.</li> <li>Transfer form required – available online</li> <li>Prior to closing, the new property owner will be required to complete the New Property Owner Form</li> <li>Seller must show deed</li> <li>Final water bill must be paid at village hall PRIOR to obtaining stamps</li> </ul>	Seller	2621 N. Thatcher River Grove, IL 60171	(708) 453-8007 <a href="http://www.vorg.us">www.vorg.us</a>
Riverdale	<ul style="list-style-type: none"> <li>\$200 Inspection for single family and two-unit buildings</li> <li>Additional \$50 per unit on multi-family</li> <li>All village debts must be paid</li> <li>\$0 - Exempt stamp required</li> </ul>	<ul style="list-style-type: none"> <li>Must submit application 14 days prior to closing–available online</li> <li>Provide copy of deed, Certificate of Compliance application and termite inspection to obtain stamps</li> <li>Final water bill must be paid within 7 days of transfer stamp purchase Final Readings are on Wednesdays Failure to comply add'l \$25</li> <li>Inspection required on exempt transaction-allow 14 days to complete</li> </ul>	Seller	157W 144 <sup>th</sup> St Riverdale, IL 60827	(708) 841-2200 <a href="http://www.villageofriverdale.net">www.villageofriverdale.net</a>
Riverside	<ul style="list-style-type: none"> <li>\$325 Residential Inspection</li> <li>Final water bill must be paid</li> <li>\$25 – Exempt stamp required</li> </ul>	<ul style="list-style-type: none"> <li>Certificate of Compliance</li> <li>Schedule inspection 5 to 10 days prior to close (708)447-1241</li> <li>Provide original deed</li> <li>Provide original survey that is less than 6 months old</li> </ul>	Seller	27 Riverside Rd Riverside, IL 60546	(708) 447-2700 <a href="http://www.riverside.il.us">www.riverside.il.us</a>
Robbins	<ul style="list-style-type: none"> <li>Stamp \$100 flat fee</li> <li>\$25 – Exempt stamp per PIN</li> <li>\$240 Inspection Residential or Commercial Non-Refundable</li> <li>Final water bill and all other village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Inspection application available online now, Certificate of Compliance only at village hall</li> <li>Copy of notarized deed with transfer declaration required.</li> </ul>	Seller	3327 W. 137th St Robbins, IL 60472	(708) 385-8940 <a href="http://www.villageofrobbins-il.com">www.villageofrobbins-il.com</a>
Rolling Meadows	<ul style="list-style-type: none"> <li>Stamp \$3.00 per \$1,000</li> <li>\$50 Exempt stamp required</li> <li>Final water bill and all other village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Provide copy of deed, IL and village PTAX to obtain stamps</li> <li>Transfer form required for all deeds - available online</li> <li>Documentation submitted after 3:30 will result in stamps issued next day</li> </ul>	Seller	Finance Dept 3600 Kirchoff Rolling Meadows, IL 60008	(847) 394-8500 <a href="http://www.cityrm.org">www.cityrm.org</a>

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County or Municipality	Stamps, Inspections, Other Fees	Other Requirements	Party	Governing Body Address	Telephone / Website
Romeoville	<ul style="list-style-type: none"> <li>Stamp \$3.50 per \$1,000</li> <li>\$40 non-exempt stamp required</li> <li>All village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Provide original deed for village to affix stamp</li> <li>Transfer form required – call Finance Dept.</li> <li>Clearance letter required on all debts good for 5 business days.</li> <li>Signed Buyer/Seller affidavit may be required for inspection issues.</li> <li>Seller Schedule final water meter reading minimum 7 days prior to closing 815-886-7212</li> <li>Foreclosed properties need walk-through by Village Building Department</li> </ul>	Buyer	1050 W. Romeo Rd Romeoville, IL 60446	(815) 886-5318 www.romeoville.org
Roselle	<ul style="list-style-type: none"> <li>No stamps required</li> <li>Final water bill must be paid. (Need 24 hour notice)</li> <li>Occupancy Inspection on vacated property 60+ days \$400 – SFR \$225 – Townhouse \$150 - Condo</li> <li>Inspection fee on REO property \$400 – SFR \$220 – Townhome \$150 - Condo</li> </ul>	<ul style="list-style-type: none"> <li>Inspection required before water will be turned on vacant (REO) property for buyer. NOT required before closing</li> </ul>		31 S. Prospect St. Roselle, IL 60172-2097	630-980-2000 www.roselle.il.us
Rosemont	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Call Water Department</li> </ul>		9501 W. Devon Ave. Rosemont, IL 60018-4823	847-825-4404 www.rosemont.com/village_of_rosemont.php
Round Lake	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Move in-out form available on the website.</li> </ul>		442 N. Cedar Lake Rd Round Lake, IL 60073	847-546-5400 www.eroundlake.com
Round Lake Beach	<ul style="list-style-type: none"> <li>\$60 Occupancy Inspection</li> <li>\$0 Water meter inspection</li> <li>All village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>All village debts must be paid prior to obtaining Certificate of Occupancy.</li> <li>Schedule final water reading 5 days prior to closing</li> <li>Checklist on the website</li> <li>Must be no liens in order to schedule occupancy.</li> </ul>	Seller	1937 N. Municipal Way Round Lake Beach, IL 60073	(847) 546-2351 www.villageofroundlakebeach.com
Round Lake Heights	<ul style="list-style-type: none"> <li>\$75 Occupancy Inspection</li> </ul>	<ul style="list-style-type: none"> <li>Inspection must be paid in advance</li> <li>Schedule and complete prior to closing. Need at least 24 hour notice.</li> </ul>	Seller	619 W. Pontiac Ct Round Lake Heights, IL 60073	(847) 546-1206 www.villageofroundlakeheights.com
Round Lake Park	<ul style="list-style-type: none"> <li>\$75 Inspection (schedule week prior)</li> <li>\$65 re-inspection</li> <li>\$200 water deposit for new residences</li> <li>All village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>All village debts must be paid prior to obtaining Certificate of Occupancy.</li> </ul>	Seller	203 East Lake Shore Dr Round Lake Park, IL 60073	(847) 546-2790 www.roundlakepark.us
Saint Charles	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Call to schedule at least one business day in advance</li> </ul>		2 E. Main St. St. Charles, IL 60174-1984	630-377-4400 www.stcharlesil.gov
Sauk Village	<ul style="list-style-type: none"> <li>\$75 Application fee</li> <li>\$300 Inspector fee given directly to inspector.</li> </ul>	<ul style="list-style-type: none"> <li>Inspection application available only at village hall</li> </ul>	Seller	21801 Torrence Ave Sauk Village, IL 60411	(708) 758-3330 www.saukvillage.org

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Schaumburg	<ul style="list-style-type: none"> <li>Stamp \$1.00 per \$1,000</li> <li>\$10 Exempt stamp required</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Provide copy of contract and legal description of property to obtain stamps</li> <li>Mydec or ptax instead of contract, deed or legal required.</li> <li>Transfer form required - available online</li> <li>Contact Water Dept. to schedule reading</li> <li>Email <a href="mailto:financecollectors@schaumburg.co">financecollectors@schaumburg.co</a> one week prior to closing.</li> </ul>	Seller	101 S. Schaumburg Ct Schaumburg, IL 60193	(847) 895-4500 <a href="http://www.villageofschaumburg.com">www.villageofschaumburg.com</a>
Schiller Park	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Final water meter reading required before payment. Schedule at least 2 days prior to closing.</li> <li>Schedule for closing date. Bill is paid after closing.</li> </ul>		9526 Irving Park Rd Schiller Park, IL 60176	(847) 678-2550 <a href="http://www.villageofschillerpark.com">www.villageofschillerpark.com</a>
Shorewood	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Schedule for closing date. Bill is paid after closing.</li> </ul>		1 Towne Center Blvd Shorewood, IL 60404-9705	815-725-2150 <a href="http://www.vil.shorewood.il.us">www.vil.shorewood.il.us</a>
Skokie	<ul style="list-style-type: none"> <li>Stamp \$3.00 per \$1,000</li> <li>\$25 Exempt stamp required</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Transfer form required</li> <li>Copy of PTAX and copy of deed required</li> <li>By email or appt only send Mydec/Ptax to <a href="mailto:Pramod.shah@skokie.org">Pramod.shah@skokie.org</a> (1 week prior to closing)</li> </ul>	Seller	5127 Oakton Skokie, IL 60077	(847) 673-0500 <a href="http://www.skokie.org">www.skokie.org</a>
Sleepy Hollow	<ul style="list-style-type: none"> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Call ahead. Complete day of closing</li> </ul>		1 Thorobred Lane Sleepy Hollow, IL 60118	847-426-6700 <a href="http://www.sleepyhollowil.org">www.sleepyhollowil.org</a>
South Chicago Heights	<ul style="list-style-type: none"> <li>\$175 Inspection for property plus \$25 for each additional residence in same building</li> <li>\$200 Inspection for commercial plus \$25 for each additional unit in same building</li> <li>\$50 reinspection fee</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Certificate of occupancy needed.</li> <li>Dwelling must be vacant day prior or day of closing.</li> </ul>	Seller	3317 Chicago Rd So. Chicago Heights, IL 60411	(708) 755-1880 <a href="http://www.southchicagoheights.com">www.southchicagoheights.com</a>
South Elgin	<ul style="list-style-type: none"> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Call week prior to schedule for day of closing.</li> </ul>		10 N. Water St. South Elgin, IL 60177-1695	847-742-5780 <a href="http://www.southeelgin.com">www.southeelgin.com</a>
South Holland	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Certificate of Payment required.</li> <li>Available on website, 3 business days to process.</li> </ul>	Seller	16220 Wausau Ave South Holland, IL 60473	(708) 210-2900 <a href="http://www.southholland.org">www.southholland.org</a>
Steger	<ul style="list-style-type: none"> <li>\$50 Minimum for inspection (per unit). Good for a year.</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Schedule final water meter reading 1 week prior to closing</li> <li>If home has inside water meter, must be replaced with outside meter - \$100 fee</li> <li>If vacant water read any time until inspection or new owners.</li> </ul>	Seller	3320 Lewis Avenue Steger, IL 60475	(708) 754-3395 <a href="http://www.villageofsteger.org">www.villageofsteger.org</a>
Stickney	<ul style="list-style-type: none"> <li>Stamp \$5.00 per \$1,000</li> <li>\$25 Exempt stamp required</li> <li>\$100 real estate inspection prior to sale</li> <li>Final water bill must be paid (Buyer needs to bring contract and fill out paperwork)</li> </ul>	<ul style="list-style-type: none"> <li>Provide village original deed and copy of sales contract, PTAX to obtain stamps.</li> </ul>	Seller	6533 W. Pershing Stickney, IL 60402	(708) 749-4400 <a href="http://www.villageofstickney.com">www.villageofstickney.com</a>
Stone Park	<ul style="list-style-type: none"> <li>Stamp \$4.00 per \$1000</li> <li>\$0 Exempt stamp required</li> <li>\$50 Inspection per flat</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Original Deed, PTAX or MyDec required.</li> <li>Call 24hrs in advance for water reading.</li> <li>All bills need to be paid prior to purchase transfer stamps</li> </ul>	Seller	1825 N. 32 <sup>nd</sup> Ave. Stone Park, IL 60165	(708) 345-5550 <a href="http://www.vosp.us">www.vosp.us</a>

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Streamwood	<ul style="list-style-type: none"> <li>Stamp \$3.00 per \$1,000</li> <li>\$10 Exempt stamp required</li> <li>All village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>PTAX and transfer form required – available online</li> <li>Copy of Deed required</li> <li>Schedule final water reading</li> </ul>	Seller	301 E. Irving Park Streamwood, IL 60107	(630) 736-3800 Main (630) 736-3844 Finance Dept. www.streamwood.org
Sugar Grove	<ul style="list-style-type: none"> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Water/sewer bill paid at closing. Contact day prior to closing.</li> </ul>		10 Municipal Dr. Sugar Grove, IL 60554-6901	630-466-4507 www.sugargroveil.gov
Sycamore	<ul style="list-style-type: none"> <li>Stamp \$5.00 per \$1000</li> <li>\$0 Exempt stamp required (form required)</li> </ul>	<ul style="list-style-type: none"> <li>Transfer form required - available online</li> <li>Provide village copy of sales contract, copy of deed and PTAX or MYDEC or stamps</li> <li>Stamps waived if: <ul style="list-style-type: none"> <li>Purchaser is a current Sycamore resident for more than 1 year</li> </ul> </li> <li>Property is homestead</li> </ul>	Buyer	308 W. State St Sycamore, IL 60178	(815) 895-4920 www.cityofsycamore.com
Thornton	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>		115 E. Margaret St. Thornton, IL 60476-1292	708-877-4456 www.thornton60476.com
Tinley Park	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>		16250 S. Oak Park Ave. Tinley Park, IL 60477-1600	708-444-5000 www.tinleypark.org
University Park	<ul style="list-style-type: none"> <li>Stamp \$1.00 per \$1,000</li> <li>\$25 Exempt stamp required</li> <li>\$250 Inspection</li> <li>All village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Transfer form required - available at village hall or faxed</li> <li>Original signatures required.</li> </ul>	Seller	698 Burnham Dr University Park, IL 60484	(708) 534-6451 www.university-park-il.com
Villa Park	<ul style="list-style-type: none"> <li>\$50 Inspection (seller charge)</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Call Public Works (630) 834-8505 to schedule</li> <li>No personal checks</li> </ul>	Seller	20 S. Ardmore Ave Villa Park, IL 60181	(630) 834-8500 www.invillapark.com
Volo	<ul style="list-style-type: none"> <li>All village debts must be paid.</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>		500 S. Fish Lake Rd Volo, IL 60073	(847)740-6982 www.villageofvolo.com
Wauconda	<ul style="list-style-type: none"> <li>\$95 Inspection</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Inspection form required – available online</li> </ul>	Seller	101 N. Main St Wauconda, IL 60084	(847) 526-9609 www.wauconda-il.gov
Waukegan	<ul style="list-style-type: none"> <li>\$100 Inspection</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Zoning letter required for 3 or more apts. or combo apts./commercial – application on available online AND MUST BE REQUESTED PRIOR TO LISTING</li> </ul>	Seller	100 N. Martin Luther King Jr Ave Waukegan, IL 60085	(847) 599-2505 www.waukeganweb.net
West Chicago	<ul style="list-style-type: none"> <li>\$0 – Exempt stamps</li> <li>\$100 + \$0.12 per sq. foot Inspection fee on NON-Exempt property</li> <li>\$20 – Inspection Fee vacant land</li> <li>All village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>NON-Exempt <ol style="list-style-type: none"> <li>Deed Certification form required – available online</li> <li>Inspection required</li> </ol> </li> <li>Final water meter reading 2 days prior to close for all properties exempt and not exempt</li> <li>Provide copy of signed deed for <u>exempt</u> transaction and allow 5 business days for review.</li> <li>Contact Community Development Department</li> </ul>	Seller	475 Main St West Chicago, IL 60185	(630) 293-2200 www.westchicago.org
West Dundee	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>		102 South Second St West Dundee, IL 60118	(847) 551-3800 www.wdundee.org
Westchester	<ul style="list-style-type: none"> <li>\$0 Exempt stamp required</li> <li>\$225 Inspection – SFR/condo, see fee schedule for other property types</li> <li>Compliance water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Provide village original deed for stamps</li> <li>Final Meter reading (3 days prior to close) required and bill paid before affixing stamp to deed</li> </ul>	Seller	10300 West Roosevelt Rd Westchester, IL 60154	(708) 345-0199 www.westchester-il.org

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Western Springs	<ul style="list-style-type: none"> <li>Final Water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Final water meter reading required. Need seller forwarding address and buyer information</li> </ul>		740 Hillgrove Ave. Western Springs, IL 60558	708-246-1800 www.wsprings.com
Wheaton	<ul style="list-style-type: none"> <li>Stamp \$2.50 per \$1,000</li> <li>\$25 Exempt stamp required</li> <li>Final water bill and all other village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Utility Account Application form – available online</li> <li>Real Estate Transfer Tax form – available online</li> <li>Water clearance letter required</li> </ul>	Buyer	303 W. Wesley Wheaton, IL 60187	(630) 260-2000 Finance Dept. www.wheaton.il.us
Wheeling	<ul style="list-style-type: none"> <li>Water, sewer &amp; garbage bills must be paid (prior to transfer stamp being issued)</li> </ul>	<ul style="list-style-type: none"> <li>Application for real estate transfer online</li> <li>Original deed required for stamp</li> <li>Call to schedule final water reading 7 days prior to close</li> <li>No personal checks</li> </ul>	N/A	2 Community Blvd Wheeling, IL 60090	(847) 459-2607 www.wheelingil.gov
Willowbrook	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>		7760 Quincy St. Willowbrook, IL 60527-5594	630-323-8215 www.willowbrookil.org
Wilmette	<ul style="list-style-type: none"> <li>Stamp \$3.00 per \$1,000</li> <li>\$0 Exempt stamp required</li> <li>All village debts must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Transfer form required - available online</li> <li>Schedule final water meter reading at 2 weeks prior to close</li> </ul>	Buyer	1200 Wilmette Ave Wilmette, IL 60091	(847) 251-2700 www.wilmette.com
Winfield	<ul style="list-style-type: none"> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>		27W465 Jewell Rd. Winfield, IL 60190-1293	630-933-7100 www.villageofwinfield.com
Winnetka	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>		510 Green Bay Rd. Winnetka, IL 60093-2563	847-501-6000 www.villageofwinnetka.org
Winthrop Harbor	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>		830 Sheridan Rd. Winthrop Harbor, IL 60096	847-872-3846 www.winthropharbor.com
Woodridge	<ul style="list-style-type: none"> <li>Stamp \$2.50 per \$1,000</li> <li>\$25 Exempt stamp required</li> <li>All village debts must be paid</li> <li>Final water bill must be paid</li> <li>NOTE: \$200 payment or average bill amount required to obtain stamps</li> </ul>	<ul style="list-style-type: none"> <li>Minimum 48 hours to process stamps</li> <li>Exempt stamp requires original deed</li> <li>Transfer form required - available online</li> <li>Schedule final water reading at least 5 days prior to close.</li> </ul>	Seller	5 Plaza Drive Attn: Front Desk Woodridge, IL 60517	(630) 852-7000, press 4 www.vil.woodridge.il.us
Woodstock	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>		121 W. Calhoun St. Woodstock, IL 60098-3218	815-338-4300 www.woodstockil.gov
Worth	<ul style="list-style-type: none"> <li>\$100 Water certification</li> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Provide original deed to obtain stamps</li> <li>Exempt deed application on website</li> <li>Schedule final meter reading at least 7 days prior to closing</li> </ul>	Seller	7112 W. 111th St Worth, IL 60482	(708) 448-1181 www.villageofworth.com
Yorkville	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Request to read final water meter online</li> </ul>		800 Game Farm Rd. Yorkville, IL 60560-0901	630-553-4350 www.yorkville.il.us
Zion	<ul style="list-style-type: none"> <li>Final water bill must be paid</li> </ul>	<ul style="list-style-type: none"> <li>Final water meter reading required. Call (847) 746-4060 to schedule.</li> </ul>	Seller	2828 Sheridan Road Zion, IL 60099	(847) 746-4000 www.cityofzion.com

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